

Introduction

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Bailiffs are an integral part of the court team. They are the primary person for maintaining law and order within the courtroom and by their actions can greatly influence the efficiency and effectiveness of court operations. For that reason, the impression a bailiff creates in the minds of court officers and members of the public must be that of an objective, unbiased professional. Generally, the duties of the bailiff include providing security for the judge and court staff, escorting inmates, affecting the arrest of specified individuals and making appropriate contributions toward the court's work product. Included in that list, of course, is the bailiff's responsibility to assist in the organization and control of court operations.

The information in this policy will address all aspects of the bailiff's involvement in court and inmate procedures, and will state the department's operating policies in those areas. This policy shall be made available to all new sworn employees and made available, upon request, to all sworn employees of the department who are assigned to a court facility.